

KIPP AT HOME

Loaner Laptop Borrowing Agreement and Policy for Use



BORROWER INFORMATION (PLEASE PRINT)

Parent Name: _____ Student Name: _____

This letter is to confirm that your child has received the items listed below to complete online instructional assignments at home:

- School Laptop
- Laptop Charger

I understand that I am responsible for this loaner laptop and should return it to KIPP Jacksonville Public Schools. I acknowledge that I have read and understand the Rules of Use listed below. If damages are presented fees are incurred, I understand that I am responsible for all charges as applicable. I also understand that intentional vandalism will result in being charged up to the full replacement cost of the laptop, plus a processing fee.

Students agree that they will not participate in any of the following activities when using this laptop:

- Accessing material that is profane or obscene, that advocates illegal acts, violence or hate.
- Engaging in illegal activities including violation of copyright or other laws.
- Sending or receiving messages that contain obscene, profane, lewd, vulgar, rude, inflammatory, abusive, or threatening language.
- Spreading messages that can be reasonably interpreted as harassing, discriminatory, racist, hateful or defamatory; including engaging in cyberbullying.
- Revealing personal information about themselves or other persons on social networking sites, in emails or any other forum over the Internet.
- Hacking, piracy or any tampering with hardware or software.

Borrower Signature: _____ Date: _____

RULES OF USE

- Laptops are provided and maintained by KIPP Jacksonville Public Schools IT Team. For any technology issues contact tech support at techsupport@kippjax.org or call the front office at VOICE/Impact (904-683-6643); BCA (904-683-0355)
- The laptop is intended for temporary use; not long-term borrowing.
- You are not permitted to install software on the laptop.
- YOU MUST RETURN YOUR COMPUTER BACK to KIPP Jacksonville Public Schools by the allocated date or when regular school is back in session.
- If you decide to return to Face-to-Face, you must return your loaner laptop prior to the return of school.

DAMAGES/REPAIRS

- You are responsible for ensuring the laptop is not damaged, lost, or stolen while it is charged to you. The replacement fee for the laptop is \$225.00.
- First repair is free - after your first repair, a fee of \$30.00 must be paid prior to your next repair. Three or more repairs will result with a meeting with administration.

