



KIPP Jacksonville
Board Meeting Minutes
January 15, 2019

A KIPP Board meeting was held at the Jewish Family & Community Services on January 15, 2019.
8540 Baycenter Road, Jacksonville, Florida 32256
1:20 PM – 3:10 PM

Directors in Attendance

Gary Chartrand
John Baker
Joe Barrow
Tim Groover
Will Ketchum
Dan Edelman
Gary Norcross

Staff Members Present

Jennifer Brown
Zach Rossley
Lize Pierre
Melissa Fullmore

Visitors

Kaya Stone (KIPP)

1:20 PM Following Board retreat activities earlier today, Gary Chartrand called the meeting to order.

During the preceding retreat, it was brought to the Board's attention that at times a relatively small expense can prevent a student from enrolling or remaining in college. It was suggested that providing micro grants would be of great benefit in such cases.

VOTED: A motion was made to include micro grants in the budget, with details to be worked out. Motion was seconded and approved.

Approval of Minutes: One correction was noted to the September 18, 2018, minutes. C. Mickee Brown was listed as a staff member in error; this will be corrected to show that she was a visitor at that meeting. Motion was made to approve the minutes with that correction. Motion was seconded and approved.

Executive Director Update

Jen presented the Executive Director Update.

Annual Goals 2018-2019

Jen discussed in detail the data shown on the metric handout, including student attendance and teacher retention. The board discussed these at length.

External Outreach

Jen spoke about face-to-face meetings since the last board meeting as well as donors who have made recent large contributions.

Next 90 Days

KIPP Jacksonville will work hard to prepare for the FSA, begin planning for the 2019-2020 school year, and hold a successful fundraising event. Additionally, Jen said she would like to interview Board members for their ideas on what is important to focus on.

Strategic Planning

Jen also discussed the Strategic Planning Growth Plan and said she was looking for Board feedback at this time, not actual decisions. She presented a school model and listed current pros and cons of growth, the



favorable climate, and the need to mitigate risks. The Board discussed various scenarios, and Gary Chartrand suggested visiting other KIPP campuses to learn what they have done. It was decided to create a Growth Committee to focus on this, with John Baker as chair and Joe Barrow, Zach Rossley, and Will Ketchum as committee members.

Board Business

VOTED: Motion was made to approve the list of out-of-field educator identified since the last board meeting. Motion was seconded and approved.

VOTED: Motion was made to approve the two school audits and the consolidated audit, as well as the KIPP Jacksonville, Inc. Form 990 for filing. Motion was seconded and approved.

VOTED: Joe made a motion for the Board to accept C. Mickee Brown as a board member. Motion was seconded and approved.

Fundraising Committee Update

Stephanie Salustro joined the meeting and gave the fundraising update, including results to-date of the end-of-year appeal. Regarding the upcoming KIPP Family Feud fundraising event, she noted there was a conflict with the original date. A new event date of Thursday, April 18th, was agreed upon.

Stephanie left the meeting.

Executive Session

The Board did not meet in Executive Session as there were no further items to discuss.

3:10 PM Meeting Adjourned

Minutes taken by Linda Powers