

KIPP Jacksonville
Board Meeting Minutes
June 12, 2018

A KIPP Board meeting was held at KIPP Jacksonville on June 12, 2018.
1440 McDuff Avenue North Jacksonville, FL 32254
12:00 PM – 2:00 PM

Directors in Attendance

Joe Barrow
John Baker
Dan Edelman
Gary Norcross
Wayne Clark
Will Ketchum

Staff Members Present

Jennifer Brown
Zach Rossley
Lize Pierre
Stephanie Salustro
Melissa Fullmore
Kaya Stone

12:06 PM In Gary Chartrand's absence, Vice-Chair Joe Barrow called the meeting to order. He welcomed Dr. Melissa Fullmore, the new Chief Schools Officer, to KIPP Jacksonville.

VOTED: Motion was made to approve minutes from the previous meeting. Motion was seconded and approved.

Executive Director Update

Jen informed the Board the FSA test scores were not yet available but said once the scores are in, they will analyze the results and distribute the information to Board members.

Mission Moment

Jen told the Board that, as she reported at the previous meeting, the area's main grocery store, Harvey's, has closed. To help address the negative impact this will have on the community, KIPP Jacksonville has partnered with Feeding Northeast Florida. They organized a Mobile Food Bank which distributed food to 150 families, and the Board was shown a news video which reported the event. Jen said Feeding Northeast Florida plans to set up a food pantry in the KJE building on campus to continue this outreach.

Annual Goals 2017-2018

Jen discussed the line items of the Annual Goals handout, particularly student attrition and student retention.

Although the FSA data is not yet available, they do have data from MAP testing. Jen explained the analysis of the assessment percentages. Melissa provided insights regarding the data as well.

Jen said Erin Almond reported the high school graduation rate to be 82.3%.

Jen spoke about the teaching positions that still need to be filled and reasons for teacher attrition.

External Outreach

The Board packet included a list of visitors to KIPP, and Jen talked about those visits and discussed potential future visitors.

She also discussed the financial contributions received.

Fundraising Update

Stephanie gave an update on the fundraising status and said she was working to collect pledged contributions prior to June 30th, the end of the fiscal year. Joe noted that using the school's fiscal year versus a calendar year can cause confusion for donors, who may plan their giving based on the calendar year. Stephanie agreed, saying that is an issue she deals with. Stephanie thanked John and Anne Baker for hosting the KIPP donor event in May, which was a success.

Stephanie left the meeting.

2018-2019 Budget

Zach handed out the 2018-2019 School Budget. He went over each item, which the Board discussed at length.

VOTED: Motion was made to approve the 2018-2019 School Budget. Motion was seconded and approved.

There was also discussion about the benefits of consolidating the two schools at KIPP Jacksonville.

VOTED: Motion was made to consolidate both KIPP Jacksonville schools into one school. Motion was seconded and approved.

Marjory Stoneman Douglas High School Public Safety Act

Wayne provided details of this statute to the Board. Jen discussed the requirement to create and submit a Mental Health Plan and said that, partnering with the Children's Home Society, they already have a framework in place.

VOTED: Motion was made to accept the framework of the Mental Health Plan and delegate to the Education Committee approval of the final detailed plan. Motion was seconded and approved.

Joe spoke about the upcoming Board Retreat, to be in either September or October. One item to be discussed is Board structure. He asked the Board members to review the By-Laws (copy provided in the Board packet) and submit any comments prior to the Retreat.

Lize, Melissa, and Zach left the meeting.

Jen discussed her current leadership team with the Board. She also spoke briefly about her staff's organizational structure. This will be an item to be discussed further at the upcoming Retreat.

1:51 PM Jen and Kaya left the meeting.

Executive Session

The Board members met briefly in Executive Session.

1:57 PM Meeting Adjourned

Minutes taken by Linda Powers