



KIPP Jacksonville  
Board Meeting Minutes  
September 25, 2017

A KIPP Board meeting was held at KIPP Jacksonville on September 25, 2017.  
1440 McDuff Avenue North Jacksonville, FL 32254  
12:37PM – 2:38PM

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**Directors in Attendance**

Gary Chartrand  
John Baker  
Wayne Clark  
Bill Walton  
Charlie Zimmer  
Cheryl Fountain  
Joe Barrow  
Gary Norcross  
Tim Groover  
Dan Edelman

**Staff Members Present**

Jennifer Brown  
Zach Rossley  
Lize Pierre  
Kaya Stone

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12:37PM Gary Chartrand called the meeting to order.

- Motion was made to approve minutes from the previous meeting. Motion was seconded and approved.
- Zach introduced KIPP employee Mr. Welcome and informed the Board of his efforts following Hurricane Irma, checking on the school and dealing with flooding in the offices. Everyone expressed their thanks and appreciation for his dedication and hard work.
- Jen spoke about the Stepaaholics' recent trip to Las Vegas, where they performed during the KIPP School Summit 2017.

Organizational Goals for 2018

- Jen went over the KIPP Jacksonville Annual Goals for 2017-2018 and answered Board members' questions.
- Gary Chartrand discussed the Executive Director Performance Goals for 2017-2018.
- **VOTED:** A motion was made to approve the Executive Director and President/COO Performance Goals 2017-2018. Motion was seconded and approved.
- **VOTED:** A motion was made to approve the list of out of field teachers for 2017-18. Motion was seconded and approved.

Advocacy

- Zach discussed establishing a KIPP-approved crisis management. Wayne mentioned that FEMA has a plan that could be tailored to KIPP's specific needs.
- Zach expressed the need to have a communication strategy in place to handle media inquiries. The Board agreed and will work on developing this.

Other Board Business

- Gary Chartrand asked each Board member to complete an "Area of Expertise" form.
- Gary also discussed the "Calling All Hope Operators" handout and said that Idea will be here again in mid-October.



Budget

- Zach discussed the 2018 Budget and noted changes from the previous draft version. He answered members' questions.
- **VOTED:** A motion was made to approve the KIPP FY18 Budget. Motion was seconded and approved.

JAKS Lease

- The Board reviewed the JAKS Annual Lease.
- **VOTED:** Motion was made to approve the JAKS Annual Lease. Motion was seconded and approved.

Conflict of Interest and Anti-Nepotism Policy

- Zach requested that the Board members sign the Conflict of Interest and Anti-Nepotism Policy.
- **VOTED:** Motion was made to approve the Conflict of Interest and Anti-Nepotism Policy. Motion was seconded and approved.

2:00PM The members separated into committees to recap each committee's goals.

2:22PM The Board reassembled after the Committee meetings. They gave feedback on this retreat and discussed ideas for the next retreat. They discussed the upcoming donor event to be held November 16<sup>th</sup>.

Jen, Zach, Kaya, and Lize left the meeting.

Executive Session

- The Board members met in Executive Session.

2:38PM Meeting Adjourned

Minutes taken by Linda Powers