



KIPP Jacksonville
Board Meeting Minutes
June 27, 2017

A KIPP Board meeting was held at KIPP Jacksonville on June 27, 2017
1440 McDuff Avenue North Jacksonville, FL 32254
12PM – 2PM

Directors in Attendance

Joe Barrow
Gary Chartrand
Wayne Clark (via phone)
Dan Edelman (via phone)
Cheryl Fountain (via phone)
Timothy Groover
Gary Norcross

Staff Members Present

Jennifer Brown
Kimberly Davidson
Tom Majdanics
Zach Rossley
Stephanie Salustro
Kaya Stone

12:03PM Gary Chartrand called the meeting to order.

- Motion was made to approve minutes from the previous meeting. Motion was seconded and approved.

Governance Committee Report

- **VOTED:** Motion was made to adopt the newly updated Conflict of Interest policy. Motion was seconded and approved.
- Tom advised the Board that a parent board member has not yet been invited as it was preferable to wait in order to have Jen's involvement.

Fundraising Committee Report

- Stephanie gave an update on the fundraising status including the Jacksonville Children's Commission grant and community contributions. She noted that CSX had paused their giving.

Finance Committee Report

- Dan asked Tom to present the Finance Committee update. Tom gave the current fiscal picture and discussed the operating budget. He also updated the Board on the Schools of Hope status and discussed qualifying issues.
- **VOTED:** Motion was made to approve the 2018 Budget. Motion was seconded and approved.
- **VOTED:** Motion was made to approve KIPP Impact to utilize Florida school recognition funds towards equipment and other allowable non-recurring expenses. Motion was seconded and approved.

LEA/Title 1

- Tom discussed establishing KIPP Jax as its own Local Education Agency (LEA), and presented the pros and cons of doing this. He will be working on gathering details. Lake Wales has been their own LEA for several years, and Gary Chartrand suggested that this be discussed thoroughly with them and to get their feedback.

Academic Update

- Tom discussed test scores and projected school grades. The Board agreed that they show great gains. Jen discussed plans going forward for even more improvement. She says the first six weeks of school are very important, and that the goal is to make sure the teachers are set up for success.



- Tom discussed results of the teacher survey and discussed staff retention and attrition. Tim asked about teacher on-boarding process and Jen and Kim detailed the process for the Board.
- Tom discussed the Executive Director transition and went over the organizational chart for 2018. Gary Chartrand said they need to get job descriptions for Jen and Zack's positions.
- Gary Norcross discussed the advantages of hiring a couple of teachers as back-up "floaters."
- Tom and Jen spoke about their meeting with the new school board superintendent.

1:54 PM Stephanie, Jen, Kim, Zack, Tom, and Kaya left the meeting.

Executive Session

- The remaining Board members met during Executive Session.

2:01 PM Meeting Adjourned

Minutes taken by Linda Powers